



ISFP-2019-AG-THB-101022025 - WESTEROS 2

“Further enhancing the fight against trafficking in human beings by focusing on prevention, cooperation and recovery of crime proceeds”

**Call for two EU training expert positions
specialized in financial investigations and assets recovery in matters of THB**

The Romanian National Agency for the Management of Seized Assets intends to contract **two EU training experts specialized in financial investigations and assets recovery** in matters of THB within the project ISFP-2019-AG-THB-101022025 WESTEROS 2 “Further enhancing the fight against trafficking in human beings by focusing on prevention, cooperation and recovery of crime proceeds”, co-funded by the European Union.

Deadline for submitting the applications: 09 September 2022 (EOB)

For any queries, please contact Ms. Andreea TIRLEA and Ms. Andra MITROI, responsible for the technical implementation of the project: andreea.tirlea@just.ro; andra.mitroi@just.ro.

The applications should be sent by e-mail to the addresses andreea.tirlea@just.ro and andra.mitroi@just.ro no later than 09 September 2022 (end of business) with the following subject line (preferably): WESTEROS 2 – training experts.

Document attached: **Terms of reference**





ISFP-2019-AG-THB-101022025 - WESTEROS 2

“Further enhancing the fight against trafficking in human beings by focusing on prevention, cooperation and recovery of crime proceeds”

TERMS OF REFERENCE

Call for two EU training experts specialised in financial investigations and assets recovery for two specialised training sessions in matters of THB (two trainers for each session)

The Romanian National Agency for the Management of Seized Assets, acting as Partner of the EU-funded project ISFP-2019-AG-THB-101022025 – WESTEROS 2 “Further enhancing the fight against trafficking in human beings by focusing on prevention, cooperation and recovery of crime proceeds”, intends to contract two EU experts specialized in financial investigations.

The selected experts will take part as trainers in two separate training activities that aim to provide law enforcement professionals with the necessary theoretical and practical means and specialised tools for the financial investigations and assets recovery in cases of THB related cases.

Project Coordinator

Prosecutor’s Office attached to the High Court of Cassation and Justice in Romania, 12 Libertatii Blvd., District 5, Bucharest, Romania

Internal direct beneficiary: **ANABI**

Project partners

1. Police Federale Belge, Belgium
2. National School of Judiciary and Public Prosecution, Poland (KSSIP PL)
3. Romanian National Agency for the Management of Seized Assets (ANABI)
4. Romanian National Agency against Trafficking in Persons (ANITP)

Number and title of the position

Two 3-day training sessions on financial investigations and assets recovery - ALEFA handbook (http://www.alefa.eu/ckeditor_upload/uploads/files/165804-ALEFA-E-Publication-updated-14%2003%2019%20v%20edit%20with%20NO%20contacts.pdf)

Locations and venues:

Locations: Romania – Galati and Dolj County

Venues: to be confirmed





Working language:

English

Project description/Context

The WESTEROS 2 project aims to facilitate and enhance the exchange of knowledge at strategic, operational and policy level among partners following the most recent trends in tackling trafficking in human beings (THB).

Project partners and other involved EU MS law enforcement professionals will benefit from advanced knowledge on how to effectively: identify the illegal financial networks generated by THB and seize/recover the proceeds of crime, improve the hearing techniques in cases of THB victims for prosecutors, judges and police officers, improve the management of complex cases (co-ordination, investigation strategy, setting up the investigation team), tackle the limits of investigation/prosecution in THB cases, improve the awareness of targeted groups regarding the exploitation in THB cases, use of special investigation techniques at national and European level, organise operations at national or European level and then gather evidence through proper hearing of all actors.

Purpose of the service contracts

General objective: To provide law enforcement professionals with the necessary theoretical and practical means and specialised tools for the financial investigations and assets recovery in cases of THB related cases.

Specific objectives:

Two 3-day training sessions on financial investigations and assets recovery – ALEFA handbook. Each training session will be attended by 25 participants: 7 RO prosecutors, 5 RO Police officers, 3 RO judges, and 5 EU MS including BE and PL practitioners.

Indicators:

- 50 practitioners developed skills and learned methods to undertake financial investigations in matters of THB.
- Over 70% of the feedback questionnaires have returned positive reviews.

Specific tasks performed by the expert

1. Design and prepare training materials e.g. presentations, case studies, practical examples.
2. Contribute to the training agenda.
3. Liaise with the project team and other experts on the training team.
4. Facilitate the training session and encourage networking among participants.
5. Prepare and submit a short report with best practices based on training content at the end of each training session.

Timeframe for the contracts

September 2022 – October 2022





Contract budget

- Expert Fees (taxes included): 3 days/session + 2 days preparation = 5 fees/expert x 350 euros/day including taxes = 1.750 euro/expert/session x 2 experts x 2 sessions = 7.000 euro in total;
- Travel costs: max. 300 euro/expert x 2 experts x 2 sessions = 1200 euro in total;
- Daily subsistence allowance: (max.) 3 overnights/training session x 200 euro = 600 euro/expert x 2 experts x 2 training sessions in Romania = 2400 euro in total. DSA is payable only for experts living in a different city at more than 50 km than the indicated training location.

Profile and qualifications

1. General requirements

- Should be an EU citizen, working for a public or private entity (national, regional or international) handling the THB domain, judicial and police international cooperation, as prosecutor, judge, police. Please see Note #2;
- A minimum of 5 years of professional experience as a prosecutor/judge/police/academic/trainer and should have a good reputation in the profession;
- Excellent presentation skills in English – B2/C1 level;
- Bachelor degree in law or political sciences;
- Master degree or Ph.D in relevant areas as above is considered an advantage;
- Project experience is considered an advantage.

2. Specific requirements

- A minimum of 1 year of experience as a trainer/expert/lecturer/key-note or guest speaker/rapporteur in working groups in national/international context or a minimum of 5 participations as speaker/trainer in relevant national/international events;
- A minimum of 3 years of experience in financial investigation and/or asset recovery;
- Experience in THB cases;
- Sound knowledge of EU standards in the project subject matter and a portfolio with at least 2 relevant presentations/papers/studies/articles.

Selection criteria (100 points)	Points awarded
Minimum 5 years of overall professional experience as prosecutor/judge/police or prosecutor, judge, police working as an academic, as well as a good reputation in the profession <i>For 5 years of professional experience 15 points will be awarded, and each additional year will receive 1 point, up to 20 points</i>	20 points
Minimum of 1 year of specific experience as a trainer/expert/lecturer/key-note or guest speaker/rapporteur in working groups, facilitator in national/international context or a minimum of 5 participations as speaker/trainer in relevant national/international events	20 points





<i>For 1 year of experience 15 points will be awarded, and each additional year will receive 1 point, up to 20 points or for 5 participations as speaker/trainer in events, 15 points will be awarded, and each additional participation will receive 1 point, up to 20 points</i>	
Minimum of 3 years in financial investigation and asset recovery <i>For 3 years of experience 15 points will be awarded, and each additional year will receive 1 point, up to 20 points</i>	20 points
Experience in THB cases <i>Up to 1 year of experience 5 points will be awarded, and each additional year will receive 1 point, up to 15 points</i>	15 points
Sound knowledge of EU standards in THB matters and a portfolio with at least 2 relevant presentations/papers/studies/articles that are submitted together with the Cover letter and CV <i>For 2 relevant papers 10 points will be awarded, and each additional paper/article will receive 1 point, up to 15 points</i>	15 points
Fluency in English – B2/C1 level	10 points

Note#1: In order to be considered for selection, a candidate must be awarded minimum 65 points. After the evaluation of all applications, the evaluation committee will rank the applicants in descending order according to the total score obtained, with the applicant receiving the most points being ranked first.

Requested documents

In order to prove compliance with the above-mentioned requirements, the candidates should submit the following documents (attachments no larger than 10 MB) to the e-mail addresses indicated below:

1. Cover letter outlining relevant expertise and experience, intended topics for the training sessions he/she applies for, as well as confirmation of availability for the indicated training schedule; the cover letter should be accompanied by portfolio of relevant personal work;
2. Curriculum vitae, preferably Europass format, proving compliance with general and specific requirements;
3. Copy of the passport/identity card.

Other documents may be requested during the selection procedure by the selection committee: copies of the relevant university diploma(s), references, letters of recommendations from previous work places/projects, copies of document(s) proving the professional experience.

Note #2: According to the rules governing the grant agreement, a subcontracted expert cannot be currently employed by the Romanian Public Ministry – Prosecutor’s Office attached to the High Court of Cassation and Justice or by any of the project partners: Police Federale Belge in Belgium, National School of Judiciary and Public Prosecution in Poland (KSSIP PL), Romanian National Agency for the Management of Seized Assets (ANABI), and Romanian National Agency against Trafficking in Persons (ANITP). Also, the subcontracted expert cannot be employed by any EU institution, EU agency or EU body.





MINISTRY OF JUSTICE
NATIONAL AGENCY FOR THE
MANAGEMENT OF SEIZED ASSETS



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